



# Belconnen Dog Obedience Club

## COVID-19 Safety Plan

### Version Control

Date	Version	Modified By	Comments
08/03/2021	1.0	Sally Provins	Initial version
23/06/2021	1.1	Sally Provins	revision - interstate visitors
09/08/2021	1.2	Sally Provins	revision - events
06/10/2021	1.3	Sally Provins	Additions – inclusion of pathways to reopen

### Introduction

The Belconnen Dog Obedience Club's (**Club**) obligations under the *Work Health and Safety Act 2011* and the Club's Work, Health and Safety Policy, requires the Club to maintain a level of risk management in general. With the current Public Health Emergency COVID-19 the Club must have arrangements in place to help prevent the spread of COVID-19 among club members and members of the public.

The purpose of this COVID-19 Safety Plan (**Plan**) is to provide an overarching management plan that will allow the continuation of Club activities while supporting members and adhering to all regulations, guidelines and directions of State and Territory Governments and public health authorities.

The Club has registered with the **Check-In CBR** app as per the mandatory requirements of the ACT Government to provide direct data for the purpose of contract tracing.

### Responsibilities

#### The Committee is responsible for:

- Development of this Plan, its revisions, implementation and monitoring the adherence.
- Monitoring the advice from State and Territory Governments to ensure the Club is operating in accordance with their current regulations and guidelines.

#### Activity representatives are responsible for:

- The implementation of this plan in their specific activity.
- Monitoring the adherence to this plan in their specific activity.
- Aid members to use the Check-in CBR app or check in for them using the business profile.
- Ensuring supplies of PPE are available to their activity.
- Provide feedback at each committee if required.

- Ensuring participants (member and non-member) are aware of any travel requirements made by State and Territory Governments and public health authorities prior to attending training or an event on club grounds.

#### **Club members and non-members are responsible for:**

- Act in accordance with this plan and any updated advice from the BDOC committee.
- Use the **Check-in CBR** app at every visit to the club.
- Monitor their health and follow the advice of the health authorities' guidelines and stay home or get tested.
- Monitor any travel requirements made by State and Territory Governments and public health authorities prior to attending training or an event on club grounds.

### **Check-in CBR app**

The Check in CBR app became mandatory from 6 March 2021 for all business and venues and replaces any paper record keeping. Activity representatives and instructors are to create business profile within their profile to assist club members and non-members to adhere to the mandatory requirements.

#### **Key points:**

- It is mandatory for all restricted business activities to use the **Check-in CBR** app.
- It is also mandatory for your patrons to check in if they are aged 16 years or older.
- There is now no option to keep paper records or our own digital records (any paper records kept should be kept for a further 28 days from 06/03/2021 if required for contact tracing).
- We must use our best endeavours to require club members or members of the public to check in, this could include:
  - Active monitoring of points of entry.
  - Requesting that patrons show the 'green tick' on entry.
  - Signage or messaging in clear view advising of the need to check in.

### **Personal Protective Equipment (PPE)**

PPE will be provided by the Club, for use by all club members and non-members for training activities and sanctioned events.

#### **The standard PPE to be supplied are:**

- Hand sanitiser
- Disposable gloves
- Disinfectant wipes for equipment for use on surfaces
- Disinfectant solutions

## Use of the Clubhouse and Grounds

Any use of the Clubhouse and the grounds must be used in accordance with this plan

### Hygiene

In accordance with the respective Commonwealth and Territory restrictions and regulations it is expected that all members (including instructors) returning to training will practice good hygiene including:

- Washing your hands regularly for 20-30 seconds.
- Using hand sanitiser with at least 60% alcohol if soap and water is not available.
- Using soap and water if your hands are visibly soiled.
- Avoiding touching your eyes, nose & mouth.
- Covering your mouth and nose when coughing and sneezing with a tissue or coughing into your elbow.
- Disposing of used tissues into a bin immediately and washing your hands afterwards.
- Using hand sanitiser noting it does not replace washing your hands after using the bathroom.
- Using disposable or single use gloves if you are concerned for your health or where a club official advises you to do so. Single use gloves must be disposed of/managed appropriately.

### Physical Distancing

It is expected that all club members and members of the public using the Club will follow these protective measures.

- Maintain a physical distance of 1.5m from other members or one person per 2 square metres and not congregate around fences, gates & doors.
- Avoid physical contact with other club members during training.
- Restrict unnecessary handling of other people's dogs and belongings.
- Stay at home if you are sick or have symptoms and leave the Club grounds if feeling unwell.
- Not attend the club if you are located or have visited a registered 'hot spot' declared by State and Territory Governments.
- Leave the club grounds if requested to do so by a Club Official

### Training activities

All training activities are subject to this plan and must adhere to the following:

- Use the practice of "Get in, Train, Get out".
- Each participant who is undertaking training, must use the Check-In CBR app each time they enter the Club, either themselves through a friend's app or by a volunteer instructor using a business profile.
- Upon entering the Club, they must show they have the 'green tick' to a volunteer instructor.
- members are to not congregate and are to maintain physical distancing requirements when moving to and from classes.

- Instructors or an assistant may handle class specific equipment required for their class such as cones, props, and any other articles.
- Where communal equipment is used, hand sanitiser should be used before and after equipment is handled.
- All those in attendance should practice good hygiene before during and after their attendance
- Personal training equipment such as mats, crates, leads, toys, articles are the responsibility of the owner and should only be handled by the owner, unless required
- Dog leads must be handled and retained by the handler when running your dog and must not be left on the ground.
- 4 people within any shed at one time.

## Events

Events held on Club grounds include but are not limited to; trials, race meets, demonstrations, peer learning and development, peer social gatherings, seminars, and training days.

It is expected an event held on Club grounds will adhere to State and Territory Government and public health authorities' advice on travel restrictions. Where an event is sanctioned under a governing body further restrictions and event protocols may apply in accordance with the policies and procedures set by the governing body.

All events held on Club grounds are subject to this plan and must adhere to the following:

- Instructors, assistants, stewards, volunteers, officials, and any other person in attendance must
  - Use the Check-In CBR app each time they enter the Club, either themselves through a friend's app or by a volunteer instructor using a business profile.
  - Show they have the 'green tick' to a volunteer instructor.
  - Not congregate and are to maintain physical distancing requirements when moving around club grounds.
  - practice good hygiene before during and after their attendance
- Instructors, assistants, stewards, officials, and volunteers may handle specific equipment and where communal equipment is used, hand sanitiser should be used before and after equipment is handled.
- Personal training equipment such as mats, crates, leads, toys, articles are the responsibility of the owner and should only be handled by the owner, unless required
- Dog leads must be handled and retained by the handler when running your dog and must not be left on the ground.
- 4 people within any shed at one time.

## Resumption of club operations

This table demonstrates how the club will resume operations following the lockdown in Canberra, this is in-line the pathways published on 28 September 2021 by the ACT government.

Date	Capacity	Details
From October 1, 2021	Up to 5 people Density requirements 1 person per 4sqm	<ul style="list-style-type: none"> <li>• Grounds use open to approved users in-line with State and Territory restrictions</li> <li>• Activities on hold</li> <li>• Face masks required <b>indoors and outdoors</b></li> </ul>
From October 15, 2021	25 people outdoors Density requirements 1 person per 4sqm (Numbers exclude instructors)	<ul style="list-style-type: none"> <li>• Activities may resume within their scheduled time slot with capped numbers</li> <li>• Grounds must be used in accordance with this plan</li> <li>• Clubhouse remains closed</li> <li>• Face masks required <b>indoors and outdoors</b></li> </ul>
From October 29, 2021	100 people indoors Density requirements 1 person per 4sqm 150 people outdoors Density requirements 1 person per 2sqm	<ul style="list-style-type: none"> <li>• Activities may resume within their scheduled time slot at a greater capacity</li> <li>• Canine Companion classes may resume</li> <li>• Indoor scent work may resume</li> <li>• Clubhouse open (limited use*)</li> <li>• Grounds must be used in accordance with this plan</li> <li>• Face masks required <b>indoors</b></li> </ul>
Early December 2021	Reduced density requirements 1 person per 2sqm	<ul style="list-style-type: none"> <li>• Club operations returned to normal operation and run in-line with our Covid-19 plan</li> <li>• Face masks required <b>indoors</b></li> </ul>

\* The clubhouse use may be restricted to an as needs basis and may be subject to change as needed